

BYLAWS
OF THE
DADE COUNTY MEDICAL ASSOCIATION POLITICAL ACTION COMMITTEE
(DCMA/PAC)

ARTICLE I

Name and Definition

The name of this Committee is the Dade County Medical Association Political Action Committee hereinafter referred to as the committee or DCMA/PAC. DCMA/PAC is a nonpartisan committee of continuous existence (CCE) under Florida election law. It is a voluntary, non-profit, unincorporated Committee of individual Doctors of Medicine and others. The Committee is an independent, autonomous organization and is not a branch or subsidiary of any national or other political action organization.

ARTICLE II

OBJECTIVES

The objectives of the Committee are:

1. To promote and strive for the improvement of government by encouraging and stimulating physicians and others to take a more active and effective part in governmental affairs.
2. To encourage physicians and others to understand the nature and actions of their government, as to important political issues, and as to the record of officeholders and candidates for elective office at all levels of government.
3. To assist physicians and others in organizing themselves for more effective political action and in carrying out their civic responsibilities.
4. To do any and all things necessary or desirable for the attainment of the objectives stated above.

ARTICLE III

Membership, Dues and Contributions

Section 1. Membership

Active membership shall be available to any Doctor of Medicine or Osteopathy, his or her spouse, members of his or her immediate family and other professional groups or individuals as authorized by the Board of Directors. The Board of Directors is authorized to establish additional categories of membership. Candidates for membership shall be subject to approval by the Board of Directors and to the payment of the full annual dues.

Section 2. Dues

The annual and fiscal year of the DCMA/PAC shall be the calendar year. DCMA/PAC annual dues shall be established by the Board of Directors for the period from January 1 through December 31 each calendar year for all classifications of membership. A member whose annual dues have not been paid by April 1 of the current year shall be considered delinquent and dropped from membership.

Section 3. Contributions

Contributions and membership dues to DCMA/PAC shall be subject to the approval of the Board of Directors and such funds shall be disbursed only upon recommendation and approval of the Board of Directors and/or the Executive Committee.

ARTICLE IV

Board of Directors

Section 1. Functions

There shall be a Board of Directors which shall have general supervision and control over the affairs and funds of the Committee and shall establish and carry out all policies and activities of the Committee. Members of the Board of Directors shall serve without compensation. The Board of Directors shall also serve as a Candidate Selection Committee as may be necessary.

Section 2. Composition

The Board of Directors shall consist of 25 DCMA/PAC members appointed by the Board of Directors of the Dade County Medical Association, Inc., for a term of one year commencing with the annual meeting. Such appointment shall be made at the first regularly scheduled meeting of the newly seated Board of Directors of the Dade County Medical Association, Inc. following the annual DCMA elections. The immediate Past

President of the DCMA/PAC shall automatically be a member of the Board of Directors. A minimum of eight members shall be members of the Dade County Medical Association, and one member shall be the DCMA/PAC Assistant Treasurer. In addition, all DCMA FLAMPAC Board Members should be members or ex-officio members of the DCMA/PAC Board.

Section 3. Quorum

A simple majority of members shall be considered a quorum for all meetings of the Board of Directors.

Section 4.

In the event of the death or resignation of a Board member, the Board of Directors shall recommend to the DCMA Board of Directors the name(s) of qualified replacements to be appointed in accordance with Article V, Section 2.

ARTICLE V

Officers

Section 1.

The Officers of the Committee shall be a President, a Vice President, a Secretary/Treasurer, and an Assistant Treasurer.

Section 2.

These Officers, except the Assistant Treasurer, shall be elected from and by the Board of Directors at the time of its annual meeting for a term of one year, and shall serve from the time of their election until the annual meeting following the completion of their terms of office. The Assistant Treasurer shall be the Executive Vice President (Chief Executive Officer) of the Dade County Medical Association, or a designee.

Section 3.

In the event of resignation or death of an officer, the Board of Directors shall, at its next meeting, hold appropriate elections to fill such a vacancy.

Section 4. Duties and Functions

- a) President: The President is the official head of the DCMA/PAC and shall preside at all meetings of the Executive Committee and Board of Directors. The President shall be an ex-officio member of all committees other than the above mentioned and shall serve as a Liaison officer to the Dade County Medical

Association. The President shall present an annual report to the Board of Directors. The President shall appoint the members of all committees as prescribed for in these bylaws and perform such other duties to assure the proper functioning of the committee.

- b) Vice President: The Vice President shall, in the absence of the President, preside at meetings of the Board of Directors. The Vice President shall substitute for the President in all capacities delegated to the President when the President is not available to perform the duties.
- c) Secretary/Treasurer: The Secretary/Treasurer shall maintain correct and complete records of the activities of the DCM/PAC which shall include minutes of the meetings of the Board and the Executive Committee. The Secretary/Treasurer shall be custodian of the funds of DCMA/PAC and shall be responsible for keeping full and accurate accounts of all finances of DCMA/PAC and for preparing all necessary reports required by law. The Secretary/Treasurer shall provide an annual report to the Board of Directors and shall perform such functions as may be directed by the Board of Directors.
- d) Assistant Treasurer: The Assistant Treasurer shall carry out those duties that may be assigned by the Treasurer from time to time.

ARTICLE VI

Committees

Section 1. Executive Committee

- a) Composition: There shall be an Executive Committee of the Board of Directors composed of the President, Vice President, Secretary/Treasurer, Assistant Treasurer and Immediate Past President.
- b) Duties and Functions: The Executive Committee shall consider matters referred to it by the Board of Directors and shall report its findings and recommendations to the Board. All actions of the Executive Committee shall be reported to the Board. This Committee shall be responsible for studying the needs and requirements of the DCMA/PAC, shall engage in long-range planning and shall serve as a finance committee.

Section 2.

All additional committees shall be established by the Board of Directors.

Section 3.

A Simple Majority shall be considered a quorum for the meetings of all committees.

ARTICLE VII

Meetings

Section 1. Board of Directors Meetings

There shall be at least two meetings of the Board of Directors at the call of the President during each calendar year. The first meeting of a newly elected Board of Directors shall be designated the annual meeting.

Section 2. Executive Committee Meetings

The President on his own initiative shall call for meeting of the Executive Committee.

Section 3. Committees Meetings

The meetings of additional established committees can be called for by the President or the appointed Committee Chairman.

ARTICLE VIII

Parliamentary Authority

The deliberations of the Committee shall be governed by parliamentary usage as contained in Sturgis standard code of Parliamentary Procedure.

ARTICLE IX

Amendment of Bylaws

The Bylaws may be altered, amended or repealed by two-thirds of the members of the Board of Directors present and voting provided that at least thirty (30) days written notice has been given of the intention to alter, amend or repeal. All amendments are subject to approval of legal counsel and the Dade County Medical Association, Inc. Board of Directors.

ARTICLE X

Adoption of Bylaws

The adoption of these Bylaws repeals all existing Bylaws of this Committee.